

CONTRACT NOTICE

2024-010 RECRUITMENT SOFTWARE

Call for tenders is hereby made for award through Simplified Abbreviated Open Procedure and ordinary processing of the service of a software for the management of applications and selection of personnel for the Human Resources Area of the Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR).

1. Awarding entity:

- a) **Entity:** Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR).
- b) **Registered address:** Passeig Vall Hebron 119-129. Edifici Mediterrània – 2a Planta. Unitat de Licitacions i Compres
- c) **Town and post code:** Barcelona, 08035.
- d) **Telephone:** 634.833.360 ext.29836
- e) **Fax:** 93.489.41.02
- f) **Contractor profile:** Available in the "Contracting" section of the website of the Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR) www.vhir.org, as well as in the public contracting section of the Catalan Regional Government https://contractaciopublica.gencat.cat/ecofin_pscp/AppJava/cap.pscp?reqCode=viewDetail&keyword=recerca&idCap=7704990&ambit=&
- g) **Email address:** contractacio.publica@vhir.org
- h) **Awarding power and main activity:** The VHIR is a non-profit foundation deemed to be a Non-governmental awarding power that was incorporated to promote, develop, transfer, manage and disseminate research, scientific and technical knowledge, innovation, teaching and training in the field of life and health sciences.

2. Purpose of the contract:

- a) **Purpose:** The object of this tender procedure is the service of a software for the management of applications and selection of personnel for the Human Resources Area of the Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR).
- b) **Type:** Service contract. **CPV: 48450000-7**
- c) **Division by lots and number:** No. The division of the subject matter of the contract into lots is not considered appropriate, as a single integrated software solution is required to manage the application lifecycle. The division of the subcontract into lots is not considered advisable, since the award to a single bidder will facilitate the proper execution of the service from a technical and organizational point of view. The division into lots would make the execution of the contract excessively difficult and onerous. The need to coordinate the different contractors for the various lots could seriously risk undermining the proper execution of the contract.
- d) **Place of execution:** The service will be carried out telematically and communication with the company will be maintained via email and telephone calls. The service will be provided from Monday to Friday from 9am to 5pm.

3. Processing, procedures and means of award:

- a) **Processing:** ordinary.
- b) **Procedure:** Simplified Abbreviated Open Procedure and not harmonised.
- c) **Means of award:** best value for money according to the criteria for assessment laid down in the specific conditions. Improvements may be accepted.

4. Tender budget: "THIRTY-ONE THOUSAND FOUR HUNDRED AND SIXTY (31.460,00 €), including VAT. The annual budget will be "THIRTEEN THOUSAND EUROS" (13.000,00 €).

5. Estimated contract value: "FIFTY-SEVEN THOUSAND TWO HUNDRED EUROS" (57.200,00 €), without VAT, broken down as follows:

- **Budget (tax base) (without VAT):** 26.000,00 Euros
- **Possible amendments:** 5.200,00 Euros
- **Possible extensions:** 26.000,00 Euros
- **Total:** 57.200,00 Euros

6. Provisional security: not applicable.

7. Definitive security: not applicable.

8. Obtaining documents and information:

Entity's contracting profile: Available on the website of the Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR):

<https://vhir.vallhebron.com/ca/institut/licitacions>

As well as in the public contracting section of the Catalan Regional Government:

https://contractaciopublica.gencat.cat/ecofin_pscp/AppJava/cap.pscp?reqCode=viewDetail&keyw_ord=recerca&idCap=7704990&ambit=&

9. Specific requirements for contractors: See the Specific Administrative Bidding Conditions.

10. Award criteria:

- a) **Qualitative award criteria:** See the Specific Administrative Bidding Conditions.
- b) **Financial award criteria:** See the Specific Administrative Bidding Conditions.
- c) **Tie-breaking criteria:** See the Specific Administrative Bidding Conditions.

11. Submission of bids:

- a) **Deadline for submission:** March 11th of 2024 at 15:00h.
- b) **Digital submission:** Yes.
- c) **Documents to be submitted:** See the Specific Administrative Bidding Conditions.
- d) **Place for submission:** Through the Digital Envelope electronic bidding tool, integrated into the Public Contracting Services Platform of the Catalan Regional Government (See the "Main points on DIGITAL ENVELOPE" document).
- e) **Term over which the bidder is bound to maintain his or her offer:** 6 months.
- f) **Variants admitted:** No.

12. Opening of Unique Envelope:

Date and time of the opening of submissions: March 13th of 2024 at 10:30 am. The opening will not be carried out publicly.

13. Advertising expenses: Not applicable.

14. Modifications: Yes.

15. Assignment of the contract: See the Specific Administrative Bidding Conditions.

16. Special conditions for the execution of the contract: See the Specific Administrative Bidding Conditions.

17. Subcontracting: See the Specific Administrative Bidding Conditions.

Barcelona, on the date of the electronic signature.

CONTRACTING ORGANISM

Mrs. Montserrat Gimenez Prous

Manager

Fundació Hospital Universitari Vall Hebron – Institut de Recerca (VHIR).